



Funded by
UK Government



Team Leader or Supervisor Apprenticeship (ST0384)

A team leader or supervisor is a first line management role, with operational and project responsibilities or responsibility for managing a team to deliver a clearly defined outcome.

Team Leaders/Supervisors provide direction, instructions, and guidance to ensure the achievement of set goals. Working in the private, public or third sector and in all sizes of organisation, specific responsibilities will vary, but the knowledge, skills and behaviours needed will be the same whatever the role.

Key responsibilities are likely to include supporting, managing, and developing team members, managing projects, planning, and monitoring workloads and resources, delivering operational plans, resolving problems, and building relationships internally and externally. Typical job titles for this role may include Supervisor, Team leader, Project officer, Shift supervisor, Foreperson, and Shift manager. The entry requirement for this apprenticeship will be decided by each employer but may typically be five GCSEs at Grade C or higher.

Full details of the specifications can be found on the Institute for Apprenticeships website.

Key information about the standard:

Level

Advanced

Typical duration to gateway

12 months

Maximum funding

£4,500

Route

Business and Administration

EQA provider

Ofqual



Why choose Leicestershire County Council as your provider?

Leicestershire County Council is an established main provider of apprenticeships, we offer a range of Apprenticeship Standards to employers including Education, Care, Management and Business.

- From our base in Leicestershire, we offer flexible delivery methods including face to face at the workplace, online and via our learning centres across the county.
- We work collaboratively with each employer and new apprentice to develop an individual learning plan that fits around business needs.
- Our experienced Trainer Assessors deliver taught sessions and complete regular review session with each apprentice to support the learning journey and keep employers fully involved and informed.
- Our learning materials are available at all times within our dedicated online learning platform, enabling additional self-study, revision and portfolio building throughout the programme.
- Our Trainer Assessors are back up by administrators, coordinators and managers who are also here to support employers with all aspects of the programmes we offer.



If you would like more information on the apprenticeship standards offered by Leicestershire County Council:

Call us on **FREEphone 0800 988 0308**,

Email the team at **WorkBasedLearningTeam@leics.gov.uk**

Scan the QR Code to visit us online at

www.GoLearnLeicestershire.ac.uk/Work-Based-Learning



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